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REMARKS

1 - This is being forwarded to us at our (John's) request on an FYI basis--we are not expected to comment. Let me know if you want to send a copy to anyone.



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Selective Service System

National Headquarters / Washington, D.C. 20435

DD, A Registry
83-19231

November 4, 1983

TO: Mr. Harry E. Fitzwater
Central Intelligence Agency

DD/A REGISTRY
FILE: 100-30

FROM: Arnold B. Brodsky, Chairman *Arnold B. Brodsky*
Audit and Investigative Services Committee

SUBJ: Minutes of Initial Committee Meeting

The first meeting of the Audit and Investigative Services Committee of the Agency Management Information Group was held on September 20, 1983 at Selective Service Headquarters. Eleven agencies were represented. After an informal get together and brief opening remarks, a general discussion ensued on the agenda topics. The main areas of interest were the Federal Managers Financial Integrity Act (FMFIA) and Inspector General activities. It was decided that sufficient guidance and information were already available on FMFIA; more interest was expressed in small agencies' IG activities. The attached proposal from the Merit Systems Protection Board for an interagency IG was distributed for comment. If you would like to offer your views, please do so before November 25, 1983.

The attendees were glad to express their ideas in this forum and pleased that such a structure was established. However, the group decided that there was no need to hold regular meetings and that the committee should stand adjourned indefinitely to reconvene only when major items arise of mutual concern.

It was a pleasure to have chaired the meeting and I will send you a copy of my final report to the Administrative Conference of the United States.

Attachments:

- Agencies represented
- Discussion topics
- MSPB Proposal for Interagency IG

AGENCIES REPRESENTED

Civil Aeronautics Board
Consumer Product Safety Commission
Federal Home Loan Bank Board
Federal Maritime Commission
International Trade Commission
National Endowment for the Arts
National Transportation Safety Board
Neighborhood Reinvestment Corporation
Peace Corps
Securities and Exchange Commission
Selective Service System

AGENDA

- I. OMB Circular A-123
 - A. Vulnerability assessments
 - B. Internal control systems
 - C. Compliance with routine audit programs
- II. Federal Manager's Financial Integrity Act
 - A. Status of Evaluation
 - B. Letter to President and the Congress
- III. Inspector General Activity
 - A. GAO survey - Audit & Investigative Function
 - B. MSPB proposal - Interagency Office of IG
- IV. Adequacy of Accounting System
 - A. Standard pre-packaged accounting system
 - B. Management reports
 - C. Ease in auditing
- V. Relations with OMB/GSA in this area